

The Jewish Community Center of Greater Columbus, OH 43209

**JANITORIAL / HOUSEKEEPING POSITIONS
Evening Shifts: Flexible Schedule**

We are hiring part time janitorial / housekeeping staff at our College Avenue location, Join our team!

Mission Statement:

The Jewish Community Center of Greater Columbus is a human service agency offering a varied program that is Jewish in nature. It is committed to enhancing the quality of individual and family life through the promotion of physical, intellectual and spiritual wellness. It provides educational and cultural programs that reflect the Jewish heritage, health related activities and many services to the community at large. Through its wide array of programs, the JCC pursues its mission of strengthening the individual, family and community.

Employee Benefits

A full list of employee benefits will be presented during interview.

- Employees working a regular schedule & seasonal employees may be eligible for a JCC Membership;
- Employees working 20 to 29 hours per week may be eligible for the above plus paid holidays, paid time off, a 403b retirement plan, and staff discounts;
- Employees working 30 to 40 hours per week may be eligible for the above plus life, health, dental, vision, long term and short term disability insurance, and an employee assistance program.

Summary of Duties & Responsibilities:

Clear and clean tables; dust, sweep, mop and scrub floors; run floor machine; vacuum carpets; remove all trash to dumpsters; clean and maintain gymnasiums, pool areas, fitness center & health clubs; put away classroom toys, and stack chairs; empty outside trash cans and recycling bins; clean and maintain all restrooms and restroom supplies; assist in maintaining grounds and facility, and set up and tear down events as required.

Qualifications:

- High School Diploma or GED Preferred, Solid Grasp of English
- 1-year experience in commercial building cleaning
- Must be able to lift 40 pound loads; excellent customer service skills; detail oriented; team player; enjoy young children, and be flexible. This job involves considerable walking and standing.

Apply online at <https://columbusjcc.org/employment-opportunities/>, fax or email a cover letter and your resume to Email: careers@colmbusjcc.org Fax: 614-559-6298.
(EEO, At-Will Employer)