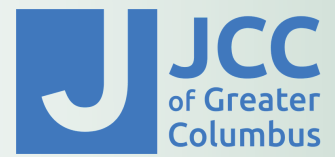


How to Update your Profile Details



If you need technical support accessing our registration portal, please contact Evi Goldberg at **Egoldberg@columbusjcc.org** or call the front desk at **614.231.2731**.

1. Go to ***columbusjcc.force.com***.
2. Click **on the home button**.
3. Click on the "Pencil" icon next to **"My Details"** in the center component.
4. Update your information and click **"Save"**.

The screenshot shows the Columbus JCC user profile page. The header includes the JCC logo and navigation links (Home, Profile, Donate, More). The main content area is titled "Community Access for Columbus JCC" and "Use this portal for all of your JCC needs". Below this is the "Your JCC Information" section, which includes a user profile card for Jane Doe. The "My Details" section is highlighted with a magnifying glass, showing the following information: Age 40, Gender Female. Below the profile card is a form for updating the user's information, titled "Jane Doe". The form includes fields for Account (Jane Doe Household), First Name (Jane), Last Name (Doe), Email, Birthdate (Nov 3, 1980), Gender (Female), Grade (N/A), Business Phone, Home Phone, Mobile Phone, Other Phone, Business Fax, Mailing Street, Mailing City, Mailing State/Province, Mailing Zip/Postal Code, and Mailing Country.